

**BOARD OF SELECTMEN
MEETING MINUTES – June 12, 2017**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Jason Perreault, Chairman
Jeff Amberson, Vice Chairman
Leslie Rutan, Clerk
Dawn Rand
William Pantazis

*Pledge of Allegiance

APPROVAL OF MINUTES – MAY 15, 2017 REGULAR MEETING

Selectman Rand moved the Board vote to approve the meeting minutes of the May 15, 2017 regular meeting as submitted; Selectman Amberson seconded the motion; all members voted in favor.

7:00 p.m. - JUNE HUBBARD-WARD – FINANCE DIRECTOR

Approval/Execution of Bond Anticipation Notes and
Advances in Lieu of Borrowing.

Approval/Execution of Bond Anticipation Notes

Finance Director June Hubbard-Ward requested the Board's approval and execution of \$2,876,000 in Bond Anticipation Notes for the following projects:

<u>Town Meeting</u>	<u>Purpose</u>	<u>BAN</u>
2016 ATM	Church Street Bridge	\$ 927,000
2016 ATM	Sewer Inflow & Infiltration	120,000
2015 ATM	Fire Department Ambulance	179,000
2015 ATM	Hudson Street Sewer Pump Station	1,500,000
2014 ATM	Hudson Street Sewer Pump Station Design	<u>150,000</u>
Total		<u>\$2,876,000</u>

Selectman Rutan moved the Board vote to approve and execute Bond Anticipation Notes in the amount of \$2,876,000 as presented by Finance Director June Hubbard-Ward; Selectman Amberson seconded the motion; all members voted in favor.

Approval/Execution of Advances in Lieu of Borrowing

Finance Director June Hubbard-Ward requested the Board's approval and execution of internal funding for one project through available funds using "Advances in Lieu of Borrowing". The debt authorization was approved at the 2017 Annual Town Meeting for the following project:

<u>Article #</u>	<u>Purpose</u>	<u>Amount</u>
31	West Main Street Pump Station	<u>\$ 400,000</u>
Total		<u>\$ 400,000</u>

Selectman Pantazis moved the Board vote to approve and execute Advances in Lieu of Borrowing in the amount of \$400,000 as presented by Finance Director June Hubbard-Ward; Selectman Rutan seconded the motion; all members voted in favor.

REPORTS

William Pantazis, Chairman

- Attended a recent ceremony rededicating the Memorial at the Ellsworth McAfee Park as part of Mass Fallen Heroes, "Honor Their Sacrifice Community Events." Thanked Lindsey Arsenault, sister of Army Specialist Brian Arsenault for helping to organize the event. Thanked the Police and DPW Departments for their efforts as well.
- Participated in the Memorial Day parade. Thanked Chairman Perreault for his speech.
- Noted that the Interview Committee met with applicants for the Library Trustees, Council on Aging and Community Affairs Committee. See below for appointments.
- Noted that he experienced a near accident on River Street and requested that the Police Department park the radar speed sign in that area.

Dawn Rand, Vice Chairman

- Participated in the Memorial Day parade. Thanked everyone involved for their efforts.
- Noted that she is looking forward to the first meeting of the Fire Station Feasibility Study Committee.

Leslie Rutan

- Participated in the Memorial Day parade. Thanked everyone involved for their efforts.
- Extended best wishes to Algonquin retiring administrators Tom Mead, Mel Laughton and Paul DiDomenico.
- Congratulated the recent graduates of Algonquin High School.
- Reminded residents to remember the needs of the Northborough Food Pantry.
- Reminded residents to be careful when approaching crosswalks throughout Town.
- Asked the Town Administrator to send a request to the owner of the Old Town Hall to remove the old Zem Han signs from the front of the building.

Jeff Amberson

- Participated in the Memorial Day parade. Thanked everyone involved for their efforts.
- Noted the recent closing of Shattuck Pharmacy after 119 years.

Jason Perreault

- Participated in the Memorial Day parade. Thanked everyone involved for their efforts, especially Gerry Bourque. Also thanked everyone who attended.

John Coderre, Town Administrator

- Noted the recent retirement of Gregg Senecal from the DPW Department after 38 years of service.
- Noted that a tentative hearing is scheduled for June 27th on the proposed composting bill that will allow the Town oversight on composting operations. He and Town staff will attend to provide testimony.

APPOINTMENT TO THE COUNCIL ON AGING

Selectman Pantazis moved the Board vote to appoint Timothy Kaelin to the Council on Aging for a partial two-year term; Selectman Rand seconded the motion; all members voted in favor.

APPOINTMENT TO THE COMMUNITY AFFAIRS COMMITTEE

Selectman Pantazis moved the Board vote to appoint Elizabeth Bedard to the Community Affairs Committee for a partial three-year term; Selectman Rand seconded the motion; all members voted in favor.

APPOINTMENT TO THE BOARD OF LIBRARY TRUSTEES

Selectman Pantazis moved the Board vote to appoint Mitch Cohen to the Board of Library Trustees for a partial three-year term; Selectman Rand seconded the motion; all members voted in favor.

**7:20 p.m. - WILLIAM LYVER, POLICE CHIEF
Appointment of Special Police Officers.**

Chief Lyver was present to request that the Board appoint retired Sergeant James Bruce and former Northborough officer and current constable Raymond Reynolds as Special Police Officers.

Mr. Bruce is a life-long resident, retiring from the Department in July of 2015. As a Special Police Officer in Westborough, Jim has maintained all of his required in-service training and is more than qualified for this position.

Mr. Reynolds is a life-long resident and former full-time officer with the Northborough Police Department. He worked as a Police Officer until 1984 at which time he pursued a successful career with FedEx Express Corporation.

The Special Police Officer position was formally classified at the 2017 Annual Town Meeting and the Memorandum of Understanding between the Town and Patrolman's Union, which formally clarifies the role and use of Special Police Officers, was executed at the Board's May 15, 2017 meeting.

Chief Lyver added that Special Police Officers will be required to hold and maintain certification at the reserve/intermittent officer training level. They are also required to meet and maintain the same departmental training and standards required of full-time officers.

Members of the Board offered their support.

Selectman Amberson moved the Board vote to appoint James Bruce to the position of Special Police Officer effective June 19, 2017 through June 30, 2018; Selectman Rutan seconded the motion; all members voted in favor.

APPOINTMENT OF SPECIAL POLICE OFFICERS CONT. . .

Selectman Amberson moved the Board vote to appoint Raymond Reynolds to the position of Special Police Officer effective June 19, 2017 through June 30, 2018; Selectman Rutan seconded the motion; all members voted in favor.

PUBLIC COMMENTS

None.

EXECUTION OF CEMETERY DEEDS 1022 & 1023

Selectman Pantazis moved the Board vote to execute Cemetery Deeds 1022 & 1023; Selectman Rand seconded the motion; all members voted in favor.

OTHER BUSINESS

None.

7:35 p.m. - EXECUTIVE SESSION

Selectman Rand moved the Board vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Subsection 3 (litigation) due to the Chair's determination that a discussion regarding these matters in an open meeting may have a detrimental effect on the position of the Board; Selectman Pantazis seconded the motion, the roll call vote was taken as follows.

Pantazis	“aye”	Amberson	“aye”
Rand	“aye”	Perreault	“aye”
Rutan	“aye”		

Chairman Perreault announced that the Board would return from Executive Session only to adjourn.

ADJOURNMENT

Selectman Rand moved the Board vote to adjourn; Selectman Amberson seconded the motion; all members voted in favor.

Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. June 12, 2017 Meeting Agenda.
2. May 15, 2017 Meeting Minutes.
3. Information Packet – Bond Anticipation Notes.
4. Information Packet – Appointment of Special Police Officers.
5. Cemetery Deeds.